

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting of
June 14, 2017

Present: Foster, Kravetz, Macon, Meyer, Bohrer

**Absent &
Excused:** Eickemeyer, Holtz

Call to Order

President Kravetz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE JUNE 14, 2017 MEETING.

Moved: Macon
Second: Meyer
Ayes: Macon, Meyer, Foster, Kravetz
Nays: None

MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MAY 10, 2017 MEETING.

Moved: Foster
Second: Meyer

Ayes: Foster, Meyer, Kravetz, Macon
Nays: None
MOTION CARRIED.

Financial Report

The May 2017 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- A behavioral issue with the use of white boards/erasers is causing smudges on the fabric wallpaper. The wallpaper may need to be replaced with vinyl wallpaper if the behavior cannot be altered.
- Statistics for the 2016-2017 fiscal year around collection and usage were prepared. Overall, print materials account for more circulation than traditional media and eMedia materials combined.
- The annual audit is being conducted during the week of June 12, 2017.
- Summer reading kick-off is scheduled for June 17, 2017 at the Main Library and June 21, 2017 at the Westacres Branch.
- Update on Daniel Silva's presentation on July 13, 2017, which has solicited a great deal of interest. Members of the Friends of the Library and staff are serving as ushers at the Berman Center for the Performing Arts.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$297,479.85 AND RATIFY EXPENSES PAID SINCE MAY 10, 2017 IN THE AMOUNT OF \$150,539.07.

Moved: Macon
Second: Meyer
Ayes: Macon, Meyer, Foster, Kravetz
Nays: None
MOTION CARRIED.

Approval of 2017 Tax Rate

Bohrer reported that the L-4029 has been provided by the Township, which shows a reduction in the taxable rate from 2016 to 2017 of 0.0149 due to the Headlee rollback (MCL 211.34d).

MOTION:

MOVE TO APPROVE THE TAX RATE AS PRESENTED ON THE 2017 L-4029 AND AUTHORIZE THE PRESIDENT AND SECRETARY TO SIGN THE FORM AND THE DIRECTOR TO RETURN IT TO THE TOWNSHIP.

Moved: Foster
Second: Macon
Ayes: Foster, Macon, Kravetz, Meyer
Nays: None

MOTION CARRIED.

Approval of Bid Specifications for Furniture Cleaning at Both Facilities

MOTION:

MOVE TO APPROVE AND PUBLISH THE BID SPECIFICATIONS FOR FURNITURE CLEANING SERVICES AT BOTH FACILITIES FOR THE PERIOD OF AUGUST 1, 2017 THROUGH JULY 31, 2018 WITH A ONE-YEAR OPTION TO RENEW.

Moved: Macon
Second: Meyer
Ayes: Macon, Meyer, Foster, Kravetz
Nays: None

MOTION CARRIED.

Approval of Bid Specifications for Window Washing at Both Facilities

MOTION:

MOVE TO APPROVE AND PUBLISH THE BID SPECIFICATIONS FOR WINDOW WASHING SERVICES AT BOTH FACILITIES FOR THE PERIOD OF SEPTEMBER 1, 2017 THROUGH AUGUST 31, 2018 WITH A ONE-YEAR OPTION TO RENEW.

Board Meeting Minutes
June 14, 2017

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Kravetz, Meyer
Nays: None
MOTION CARRIED.

Board Comments

President Kravetz reported that our two maintenance employees Thomas Wright and Richard Winstead were extremely helpful during the set-up for the Friends of the Library Booksale.

President Kravetz reported that members of the community interested in recreational gaming have expressed appreciation to her for what the Director did to address their interest/situation.

The meeting was adjourned at 7:25 p.m.

Carol Foster, Secretary