

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**December 11, 2019**

**Present:** Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer. Bohrer

**Absent:** None

**Call to Order**

President Holtz called the meeting to order at 7:00 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE DECEMBER 11, 2019 MEETING.**

Moved: Kravetz

Second: Foster

Ayes: Kravetz, Foster, Eickemeyer, Holtz, Macon, Meyer

Nays: None

**MOTION CARRIED.**

**Public Hearing on FY 20/21 Proposed Budget**

**MOTION:**

**MOVE TO OPEN THE PUBLIC HEARING ON THE 20/21 FISCAL YEAR PROPOSED BUDGET.**

Moved: Kravetz

Second: Foster

Ayes: Kravetz, Foster, Eickemeyer, Holtz, Macon, Meyer

Nays: None

**MOTION CARRIED.**

No members of the public were present to comment or ask questions about the 2020-2021 fiscal year proposed budget that was reviewed and discussed by the Board at their November 13, 2019 meeting.

**MOTION:**

**MOVE TO CLOSE THE PUBLIC HEARING ON THE 20/21 FISCAL YEAR PROPOSED BUDGET.**

Moved: Kravetz  
Second: Eickemeyer  
Ayes: Kravetz, Eickemeyer, Foster, Holtz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

**Approval of Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE NOVEMBER 13, 2019 MEETING.**

Moved: Foster  
Second: Macon  
Ayes: Foster, Macon, Eickemeyer, Holtz, Kravetz, Meyer  
Nays: None  
**MOTION CARRIED.**

**Financial Reports**

The November 2019 financial statements were accepted.

**Director's Report**

Director Bohrer reported on Senate Bill No. 611 which was introduced on October 29, 2019 by Senators MacGregor, Hollier and Johnson and referred to the Committee on Judiciary and Public Safety. The bill amends the Library Privacy Act to allow libraries to release library records if a law enforcement officer is investigating criminal activity alleged to have occurred at the library or if the library requests the assistance from law enforcement regarding criminal activity alleged to have occurred at the library. The proposed amendment has further narrowed the exemption by defining "criminal activity alleged to have occurred at the library" as "any activity or allegations of activity that

would constitute a crime or violation of any law or ordinance that occurs in the library building, on library property or using library property, materials or resources.” Importantly, the law permits, but does not require the library to release any “library record.” The library may still insist on a court order for any release of a library record. The proposed amendment is intended to protect libraries and library resources allowing timely assistance of police enforcement when called upon by the library, particularly if the person engaged in criminal activity is still on library premises. Bohrer further reported that the Michigan Library Association has the bill under review.

The Board discussed the amendments in light of our Library’s experiences and felt it would greatly assist staff in maintaining a safe environment for library users. The bill would be particularly relevant when library staff call upon police enforcement to deter criminal activity.

**MOTION:**

**MOVE TO SUPPORT SENATE BILL 611 WHICH PROVIDES THE RELEASE OF RECORDS IN SUPPORT OF INVESTIGATING ALLEGED CRIMINAL ACTIVITY IN THE LIBRARY AND ON LIBRARY PROPERTY.**

Moved: Kravetz  
Second: Foster  
Ayes: Kravetz, Foster, Eickemeyer, Holtz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

The Director’s Report was accepted.

**Accounts Payable**

**MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$281,608.17 AND RATIFY EXPENSES INCURRED SINCE NOVEMBER 13, 2019 IN THE AMOUNT OF \$85,595.21.**

Moved: Macon  
Second: Foster  
Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz, Meyer  
Nays: None

**MOTION CARRIED.**

### **Approval of FY 20/21 Budget**

It was noted that the budget was reviewed and discussed by the full Board and a public hearing was held.

**MOTION:**

**MOVE TO APPROVE THE 2020-2021 FISCAL YEAR BUDGET.**

Moved: Meyer  
Second Kravetz  
Ayes: Meyer, Kravetz, Eickemeyer, Foster, Holtz, Macon  
Nays: None  
**MOTION CARRIED.**

### **Approval of Revisions to Library Programs Policy**

The Board reviewed revisions to the Library Programs and Registration Policy which related to:

- better defining types of programs offered.
- addressing unsolicited program requests.
- explaining staff capacity and level of programs offered.
- providing more information on registered program procedures.

**MOTION:**

**MOVE TO APPROVE THE REVISIONS TO THE LIBRARY PROGRAMS AND REGISTRATION POLICY.**

Moved: Macon  
Second: Foster  
Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz, Meyer  
Nays: None  
**MOTION CARRIED.**

### **Approval of Bid Specifications for Technology Upgrades for Presentation Equipment at Both Facilities**

Bohrer reported that the upgrades would be in both youth activity centers and the meeting room and conference room at the Main Library. The specifications also automate the blinds located in the lobby of the Main Library.

**MOTION:**

**MOVE TO APPROVE AND PUBLISH BID SPECIFICATIONS FOR  
TECHNOLOGY UPGRADES TO PRESENTATION EQUIPMENT AT BOTH  
FACILITIES.**

Moved: Kravetz  
Second: Eickemeyer  
Ayes: Kravetz, Eickemeyer, Foster, Holtz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

The meeting was adjourned at 7:42 p.m.

-----  
Carol Foster, Secretary