

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
February 12, 2020

Present: Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

Absent: None

Call to Order

President Holtz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE FEBRUARY 12, 2020 MEETING WITH THE ADDITION OF CHANGE TO NOVEMBER 2020 MEETING DATE UNDER NEW BUSINESS.

Moved: Kravetz

Second: Foster

Ayes: Kravetz, Foster, Eickemeyer, Holtz, Macon, Meyer

Nays: None

MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE JANUARY 15, 2020 MEETING.

Moved: Foster

Second: Meyer

Ayes: Foster, Meyer, Eickemeyer, Holtz, Kravetz, Macon

Nays: None

MOTION CARRIED.

Financial Reports

The January 2020 financial statements were accepted.

Director's Report

Director Bohrer reported on the following:

- The Michigan Library Association has developed substitute language to amend the Library Privacy Act which will be sent to the legislators who proposed Senate Bill 611.
- Additional single person study seating will be installed at the Main Library by the end of the fiscal year to meet demand.
- Marketing screens which provide promotional messaging are now operational at both facilities.
- The Library celebrated the life and vision of Dr. Martin Luther King, Jr. on Monday, January 20, 2020 by offering three well-attended programs, two of which were family-oriented.
- The Library initiated a new reader's advisory opt-in service called *Personal Picks*, which provides users with recommendations based on their reading history. Director Bohrer will bring additional information on the service to a future meeting.

The Director's Report was accepted.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$235,320.25 AND RATIFY EXPENSES INCURRED SINCE JANUARY 15, 2020 IN THE AMOUNT OF \$165,437.65.

Moved: Macon
Second: Eickemeyer
Ayes: Macon, Eickemeyer, Foster, Kravetz, Holtz, Meyer
Nays: None

MOTION CARRIED.

Award Bid for Technology Upgrades to Presentation Equipment at Both Facilities

The bid proposal for technology upgrades to presentation equipment was sent to 35 local area vendors and an advertisement was placed in the *Oakland Press* on January

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5, 2020. A mandatory walkthrough of both facilities was required before a bid would be accepted.

The IT staff recommended the qualified low bid vendor, Abel Electronics, at a cost of \$84,624.00. Abel Electronics met all the specifications and provided all the necessary information. References contacted were all pleased with the vendor's work. Wayne State University designated Abel Electronics as a preferred vendor and have an ongoing contract with them to do work on campus.

MOTION:

MOVE TO AWARD THE BID FOR TECHNOLOGY UPGRADES TO PRESENTATION EQUIPMENT AT BOTH FACILITIES TO THE LOWEST QUALIFIED BID VENDOR, ABEL ELECTRONICS, AT A COST OF \$84,624.00.

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Eickemeyer, Kravetz, Holtz, Meyer
Nays: None
MOTION CARRIED.

Approval of Change to November 2020 Board Meeting Date

MOTION:

MOVE TO APPROVE A CHANGE IN DATE FOR THE NOVEMBER 2020 BOARD MEETING TO TUESDAY, NOVEMBER 10, 2020 AT 7:00 P.M. IN THE CONFERENCE ROOM AT THE MAIN LIBRARY.

Moved: Kravetz
Second: Foster
Ayes: Kravetz, Foster, Eickemeyer, Holtz, Macon, Meyer
Nays: None
MOTION CARRIED.

The meeting was adjourned at 7:20 p.m.

Carol Foster, Secretary